

**MONTANA CORRECTIONAL ASSOCIATION
56TH ANNUAL TRAINING CONFERENCE**

Making a Difference!

**SEPTEMBER 16 – 18, 2008
BILLINGS, MONTANA**



Crowne Plaza Hotel
FOR RESERVATIONS
1-800-588-7666



MONTANA CORRECTIONAL ASSOCIATION
2007– 2008
OFFICERS ADDRESS AND PHONE NUMBER

President Deb Willis 896-5413	Billings Probation & Parole PO Box 31518 Billings, MT 59107
Vice President Jim Oberhofer 582-2125	Gallatin County Sheriff's Office 615 South 16th St. Bozeman, Montana 59715
President Elect Steve Ette 556-4524	Probation and Parole 2273 Boot Hill Road Ct Ste 130 Bozeman, Montana 59715
Secretary Lisa Hunter 846-1320ext.2483	Dept of Corrections Training 600 Conley Lake Road Deer Lodge, MT 59722
Treasurer Rae Forseth 444-9819	Department of Corrections Training 1539 Eleventh Avenue Helena, MT 59620

BOARD OF GOVERNOR MEMBERS

Adult Correctional Administration Representative	Mike Aldrich
Juvenile Correctional Administration Representative	Karen Duncan
Adult Institutions Representative	Chris Conell
Juvenile Institutions Representative	Carrie Beach
Adult Probation Representative	Chris Evans
Juvenile Probation Representative	Clint Arneson
Adult Parole Representative	Fern Osler
Juvenile Aftercare Representative	Michelle Verbance
Adult Community Programs Representative	Kerry Pribnow
Juvenile Community Programs Representative	Mickey Roberts
Offender Addiction Treatment Programs Representative	Joelle Johnson
Contract Correctional Programs Representative	Pete Mangum
Adult Detention Representative	Greg Bishop
Juvenile Detention Representative	Armando Oropeza
Education Representative	Winnie Ore
Correctional Training Representative	Wayne C. Ternes
Law Enforcement Representative	Jim Oberhofer
Member at Large	Sandy Heaton
Historian	Michelle Steyh

**REGISTRATION FORM
MONTANA CORRECTIONAL ASSOCIATION
56th ANNUAL TRAINING CONFERENCE
SEPTEMBER 16– 18, 2008
CROWN PLAZA HOTEL
BILLINGS, MONTANA**

☐ **MAIL IT IN!** Simply mail the completed form with your check to:
Lisa Hunter – MCA Secretary, DOC Training, 600 Conley Lake Road,
Deer Lodge, MT 59722

For questions please contact: 406-846-1320 ext 2483
 lihunter@mt.gov

September 1, 2008 is the last day to register, to allow sufficient processing time.
Refund requests must be in writing and received prior to September 1, 2008
No refunds will be issued after September 1, 2008.

Montana resident - I wish to register for the 56th MCA Annual Training Conference
MCA/WeCA membership.
Meals included.

Special food menu available upon prior notice.

☐ \$175.00 *TRACK TRAINING* *Wed/Thurs*

Out of state resident – I wish to register for the 56th MCA Annual
Training Conference
NO MCA/WeCA membership.
Meals included.

☐ \$125.00 *TRACK TRAINING* *Wed/Thurs*

Training Session - I wish to register to attend a training session at the MCA Conference

\$70.00	<i>One 7 hour training session</i>	<i>lunch included</i>
\$35.00	<i>One 3.5 hour training session</i>	<i>NO lunch</i>

Membership dues only - I wish to pay membership dues only

☐ *Renewal* ☐ *New* ☐ \$30.00 MCA/WeCA

TRAINING INFORMATION

The following is a brief description of what will be available at this year's conference.

****Training Programs may be substituted due to availability of Instructors and/ or scheduling.****

Physical Fitness – DeAnn Hewett, Nutritionist for Denver Broncos
 Stress – Dr. Leonard Mees
 Brain Development – Michael Niles
 Amber Alert – Derek VanLuchene
 Officer Safety – Armando Oropeza
 Leadership – Bill O'Connell
 Build a Better Me – The Pacific Institute
 Hostage Negotiations – Don May and Dave Garcia
 Community Corrections Options – Kerry Pribnow and Rick Deady

Training sessions are POST certified. Continuing Education Unit (CEUs) credits are available

Schedule of Events		
Tuesday, September 16	Wednesday, September 17	Thursday, September 18
1:00 pm – 4:00 pm Registration	7:00 am – 7:45 am Breakfast provided	7:00 am – 7:45 am Breakfast provided
4:00 pm – 5:00 pm General MCA Meeting	8:00 am – 9:00 am Opening Ceremony, Guest Speakers	8:00 am – 11:30 am Training Sessions
2:00 pm - 6:00 pm Vendor Booth Set-up	9:00 am – 12:30 pm Training Sessions	Track 9 Leadership
6:30 pm Dinner – BBQ provided	Track 1 Leadership	Track 10 Build A Better Me
	Track 2 Build A Better Me	Track 11 Stress
	Track 3 Stress	Track 12 Brain Development
	Track 4 Physical Fitness	Track 13 Hostage Negotiations
	Track 5 Amber Alert / Officer Safety	11:30 am – 12:30 pm Lunch provided - Presentation
	12:30 pm – 1:30 pm Lunch provided - Presentation	12:30 pm– 1:30 pm Vendor - Presentation
	1:30 pm – 5:00 pm Training Sessions	1:30 pm – 5:00 pm Training Sessions
	Track 1 Leadership continued	Track 9 Leadership continued
	Track 2 Build A Better Me continued	Track 10 Build A Better Me continued
	Track 6 Community Corrections Options	Track 14 Amber Alert / Officer Safety
	Track 7 Physical Fitness	Track 15 Community Corrections Options
	Track 8 Brain Development	Track 16 Hostage Negotiations
	Dinner on your own	7:00 pm Banquet and Award Ceremony Dinner provided

Please indicate which track of training you would like to attend on Wednesday and Thursday.

Training sessions are assigned on a first received, first registered basis.

****Training Programs may be substituted due to availability of Instructors or scheduling.****

Wednesday- September 17

Thursday – September 18

AM _____
AM _____

AM _____
AM _____

PM _____
PM _____

PM _____
PM _____

MCA USE ONLY

FOR CASHIER'S USE ONLY:

Registration Fee \$ _____

Membership Dues \$ _____

☐ Renewal ☐ New

TOTAL AMOUNT RECEIVED \$ _____ **Check #** _____

PLEASE PRINT CLEARLY

First Name, M. Last Name (as you wish it to appear on your badge)

Title (as you wish it to appear on your badge)

Agency/Company (as you wish it to appear on your badge)

Address

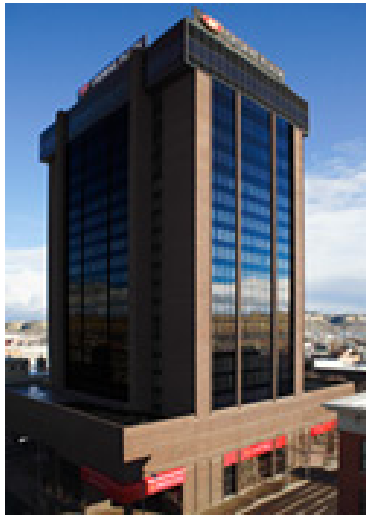
City State Zip

E-mail Address

Business Phone FAX



**ACCOMMODATIONS ARE AT
CROWNE PLAZA HOTEL
27 North 27th Street
Billings, Montana 59101
1-800-588-7666**



Welcome to the Crowne Plaza Hotel

Located in the heart of downtown Billings; our location sets us on 27th Street, between I-90 and Billings Logan International Airport. Be sure to visit our new Starbucks located in the lobby of the hotel. Our Billings Hotel is 100% non-smoking and features complimentary high-speed wireless Internet access. The Crowne Plaza Sleep Advantage program features 7 layers of comfort and sleep amenities. With over 16,000 square feet of meeting space the Crowne Plaza Billings is The Place To Meet. Allow our sales professionals to cater your next business or social event. This downtown hotel offers an incredible dining experience 20 stories above the competition. Visit our Montana Sky Restaurant to enjoy our all American cuisine and breathtaking views or relax with colleagues over cocktails in Montana's Lounge located in the hotel lobby.

All guest rooms feature amenities such as free high speed wireless internet, granite vanities, comfortable seating area, 32 inch flat screen televisions, and the Crowne Plaza Sleep Advantage Amenities, and Starbucks Coffee. We offer a free shuttle service to and from the Billings Logan International Airport and complimentary parking in the City Garage adjoining to the hotel.

For more information please visit the web site: <http://www.crowneplaza.com/billings>

**MONTANA CORRECTIONAL ASSOCIATION
CRITERIA FOR CORRECTIONAL EMPLOYEE AWARD**

To be eligible for any of the above awards, please respond to the following questions in a total of 1,000 words or less. The questions should guide but not limit your response. Do not attach any supplemental material to your responses. Include the text of each question immediately before each response. A question may or may not be applicable to the award category or person. Any person employed in an adult or juvenile criminal justice service that can demonstrate success in operations in one or more of the following areas are eligible:

Award Categories:

- Adult Probation and Parole
- Adult Institutions (MSP, MWP, TSCTS, Regional Prisons, Pre-Release Centers, etc.)
- Juvenile Probation Officers
- Juvenile Parole Officers
- Juvenile Institutions (RSYCF, PHYCF, etc)
- Administration (Administrative positions - Dept of Corrections, Dept of Justice and Board of Pardons)
- Support Services (Administrative Aides, Secretarial and support staff in any Correctional office)
- Significant Contribution

(Nominations for Significant Contribution is open to outstanding people working as State and County Law Enforcement Personnel; Detention Officers; Chiefs of Police; County Sheriffs; County Attorneys; District Judges; Justice of the Peace; Department of Fish, Wildlife and Parks and Revenue; Tribal Law Enforcement; United States Law Enforcement Agencies; University Criminal Justice Education Programs and elected representatives and others who have made a significant contribution to the Montana Correctional process and should be considered for nomination)

Supporting document information:

1. Indicate length of time (if nominee) is or has been a member of MCA.
2. Indicate the length of employment within the criminal justice system.
3. Describe justification and/or contributions the nominee has made that supports the recommended award.
4. How has this person exemplified the qualities expected in an employee of their profession?
5. How has this person displayed a good attitude towards the public and fellow employees?
6. How has this person presented a good appearance and respect for the position in their daily duties?
7. How has this person been consistent with work ethic and used their time wisely in regards to the profession?
8. How will the person that is selected be someone the Association can hold up to the community as the best of the best for the year?
9. How has this person performed a service above and beyond their normal work duties or performed a special service or community contribution?

**ALL NOMINEES BECOME ELIGIBLE FOR THE
“CORRECTIONAL EMPLOYEE OF THE YEAR AWARD”**

Information on Award Nominee:

Award this person is nominated for: _____

Name: _____

Title: _____

Agency: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime phone (____) _____ Fax (____) _____

Email: _____

Nomination submitted by:

Name: _____

Title: _____

Agency: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime phone (____) _____ Fax (____) _____

Email: _____

Eligibility

1. With the exception of the MCA Member of the Year Award, recipients of the MCA awards are not required to be a member of MCA.
2. Members and non-members of MCA may submit multiple entries in each award category.
3. Nomination entry form and all supporting materials must be submitted by August 15, 2008.

Award Recognition

1. MCA will contact the person making the nomination if their nominee is a successful award recipient
2. Award recipients will be announced and recognized at MCA's Annual Training Conference.
3. Photographs and summaries of MCA award recipients will be featured and listed on MCA's web site. WWW.MCA-US.COM

Submit this form along with all supporting documentation by August 15, 2008 to:

MCA Awards Committee
C/O Department of Corrections,
1539 Eleventh Avenue, Helena, MT 59620.



Montana Correctional Association
CRITERIA FOR
JOHN PARADIS LIFETIME ACHIEVEMENT AWARD

The John Paradis Lifetime Achievement Award was established in 2005 in honor of John Paradis, a man who dedicated 31 years of his life to corrections related work. John Paradis bestowed honor, commitment, influence, devotion, and achievement to improve and advance correctional practices in Montana. With this example, the standards for this award are set very high and the award may not be granted every year.

Nominations for the John Paradis Lifetime Achievement Award must include the following information.

1. Nomination Information:

- ✧ Brief resume of nominee's employment, volunteer service, board membership, and philosophy,
- ✧ Reason for nomination including nomination requirements.

2. Written Nomination Requirements:

Resume of service showing ten years (minimum) service in any combination of State and County Law Enforcement; Detention; Police; Sheriff; County Attorney; District Judge; Justice of the Peace; Department of Fish, Wildlife and Parks; Tribal Law Enforcement; United States Law Enforcement Agencies; University Criminal Justice Education; elected office; and other Significant contribution to the Montana Correctional process.

Include:

- A. Evidence of innovative approach or,
- B. Involvement with model programs or best practices **or**,
- C. A noteworthy achievement.

3. Two written affirmations of the nomination from other individuals.

**Montana Correctional Association
JOHN PARADIS
LIFETIME ACHIEVEMENT AWARD**

Nomination Form

Information on Award Nominee:

Name: _____ Title: _____
Agency: _____ Address: _____
City: _____ State: _____ Zip: _____
Daytime phone (____) _____ Fax (____) _____
Email: _____

Nomination submitted by:

Name: _____ Title: _____
Agency: _____ Address: _____
City: _____ State: _____ Zip: _____
Daytime phone (____) _____ Fax (____) _____
Email: _____

Eligibility

1. Recipients of the MCA John Paradis Lifetime Achievement Award are not required to be a member of MCA.
2. Nomination entry form and all supporting materials must be submitted by August 15, 2008.

Award Recognition

1. MCA will contact the person making the nomination if their nominee is a successful award recipient
2. Award recipients will be announced and recognized at MCA's Annual Training Conference.
3. Photographs and summaries of MCA award recipients will be featured and listed on MCA's web site. <http://mca-us.com>.

Submit this form along with all supporting documentation by August 15, 2008 to:

MCA Treasurer Rae Forseth,
Department of Corrections
1539 Eleventh Avenue
Helena, MT 59620.

